



Minutes of the Full Governing Board of Stanford in the Vale CE Primary School
On Thursday 1st February 2024 at 8pm
The meeting was held in the school

Respect the confidentiality of those items of business which the Governing Body decides from time to time should remain confidential. (Taken from the Governors Code)

Present:

Claire Lewis (Co-opted (Chair)) CL	Amanda Willis (Headteacher) AW
Caroline Smith (Co-opted) CS	Craig Goulding (Parent) CG
Jonathan Davis (Parent) JD	Elizabeth Ward (Foundation) EW
Mary Vizoso (Co-opted) MV	Lisa James (Parent) LJ
Jane Lawson-Smith (Co-opted) JL-S	
Janet Warren (Foundation (Vice chair)) JW	
Amanda Bellerby (Local Authority) AB	

Agenda Item	
1.1	<p>Welcome Lisa James welcomed to FGB</p>
1.2	<p>Attendance/Absence/Apologies/Acceptance of Apologies Apologies: Keith Stuchbury Yvette Upton</p>
1.3	<p>Quorum Declaration Meeting was quorate</p>
1.4	<p>Declaration of any urgent business (see item 10) HT salary</p>
1.5	<p>Declaration of Interests HT salary</p>
2.1	<p>Adoption of the Minutes of the meeting held on 19th October 2023 Minutes agreed and adopted</p>
2.2	<p>Review of Actions and Matters arising from the last meeting including:</p> <ul style="list-style-type: none"> • YU to complete Governor Induction training part 2 -KS now completed CL – attendance has been updated on Governorhub and in future committee chairs should register governor attendance by clicking on the meeting in the diary. • CL to check information on school website is compliant - School website is compliant. Some updates have been made. If enough governors complete diversity section on governor hub then this must be published on website. Relevant policy has been updated. • CS and MV to read updated documents (Safeguarding, KCSIE, Code of Conduct, Disqualification) and record on governor hub - Completed. • Check and adopt admissions policy – agenda item • AW to ask FLT about clerking - None available • JW to check if link governors are listed on governor hub. Action: JW to check if the link governors for specific roles (e.g. attendance, safeguarding, finance) are listed on Governor Hub and updated as necessary • JW attended training on GovernorHub – JW to share recording for governors who are interested in watching it – completed • CG & MV to check DBS status. CG to bring in documents. Action for all – check date and reference number for DBS.

	<ul style="list-style-type: none"> • JW to send Governor skills audit copy to YU to complete - completed • Governors to send an email about the severity of parental aggression and the course of action. Produce and include a parent code of conduct - newsletter sent out. Since letter was sent, language and behaviour has improved.
3	Correspondence - None from clerk
4	<p>Governing Body Health Check - complete questions 1 – 5</p> <p>1 – Strongly agree. Curriculum updated over the last two years and refined/iterated as necessary. Governor deep dives have provided evidence of this.</p> <p>2 – Strongly agree. Aim of curriculum, everyone learns the same thing and is scaffolded to access the curriculum.</p> <p>Q. How does that work when they are self-selecting the level of challenge? Aim that the children are supported to challenge themselves – this might come through extension of initial learning.</p> <p>Q. Why are interventions for SEN students only during the afternoon?</p> <p>So that they are exposed to high quality teaching input and hear conversation from peers.</p> <p>3 – Agree. Assessment has changed, from SONAR to FFT. Schemes are used where possible to support learning. Trial new schemes first.</p> <p>Q. How do you assess non-core subjects? Based on objectives taught, record on FFT. Coordinators then given time to follow up on data/assessment</p> <p>4- Strongly agree. INSET linked to school priorities (The Stanford Way). The training teachers have received is sent. Extra support for teachers/teaching assistants who are struggling. Training for new staff as necessary.</p> <p>5 - Agree – Very aware of behaviour needs of children and supported by The Stanford Way. Not yet embedded consistently with all children</p>
5	<p>Headteacher’s Report including Health and Safety and Governors Responsibilities (with reference to SIP/SEF)- Governor visits</p> <p>Q. Who are Point 5?</p> <p>Used to be Northern House. Private company who observed behaviours in year 4. They commented on how well staff approached challenging behaviour and how they remained calm.</p> <p>Q. What is active learning?</p> <p>Reminder of types of ways of making learning more active and less teacher led.</p> <p>Q. Does dictation work?</p> <p>Aim is focus on capital letters and full stops and key vocabulary/spellings</p> <p>Q. How has the transition to having a new teacher in EYFS gone?</p> <p>Very positively, it helped that FW-K had many opportunities to spend time in the class during the autumn term. Children have responded well.</p> <p>FOSS</p> <p>A number of events organised to bring in money for the school. They still require a treasurer.</p> <p>Governing board commented and praised the successful running of a number of events since the last FGB including the Y6 residential, the respectful nature of the children at the Remembrance service and the efforts undertaken all round for the Christmas performances and sharing assembly.</p> <p>Q. How are the racial incidents dealt with?</p> <p>All racial incidents are recorded in the same way, regardless of age, however each incident is dealt with individually.</p> <p>Q. As some of children related to the behaviour incidents have left, are you expecting this number to decrease? Yes, however behaviour in Year 6 is still a concern.</p> <p>Attendance – still a concern with number high especially for PP children.</p> <p>Noted that the school is in top 100 primaries for Key Stage Two SATs results in Oxfordshire.</p>

<p>6.1</p> <p>6.2</p> <p>6.3</p> <p>6.4</p> <p>6.5</p> <p>6.6</p>	<p>Good Governance</p> <p>Review the ‘Governors’ schedule of work’ document</p> <ul style="list-style-type: none"> • Still need a clerk • CL – named link governor for filtering and monitoring. • Staff and pupil monitoring through surveys in the spring term • Budget (will be part of the next meeting) • Governor vacancy for co- governor and staff governor • LJ to complete safeguarding training <p>Governor monitoring All governors are reminded to write up and upload visit notes promptly.</p> <p>Review effectiveness and impact of the Pupil Premium, PE and Recovery Funding This has been covered in committee meetings.</p> <p>Governor training Governors to continue to complete training as relevant/of interest</p> <p>Policies – Admissions This is sent from OCC and must be followed. Policy adopted.</p> <p>Governor Terms ending: No terms ending but staff vacancy and co-opted vacancy</p>
<p>7.1</p> <p>7.2</p> <p>7.3</p> <p>7.4</p>	<p>Delegated items</p> <p>Committee Reports:</p> <p>Curriculum and Communications Committee</p> <ul style="list-style-type: none"> - Baseline data in FS lower than previous year. - More reading support. - Writing lower than other areas - No children above expected in Y2(now not statutory) and Y6 - Y6 – there are 10 on SEN register. - Attendance – many of children with poor attendance have SEN and are also pupils eligible for PP funding - 3 new EHCPs so 5 in total - Deep dives completed in a range of subjects <p>Resources, Pay and Personnel Committee.</p> <ul style="list-style-type: none"> - Formalised solar panel discussion - Budget – in a strong position - Headteacher’s salary (delegated item) - Policies (see RP&P minutes) <p>FOSS update</p> <p>Staff Report Staff working hard, as always, and came together to cover staff absence.</p> <p>Any issues from committee meetings No issues raised</p>
<p>8</p>	<p>School Vision recap Reminder that it is important that all governors understand the school vision.</p>

9	<p>Sustainability Action Plan update</p> <ul style="list-style-type: none"> - Solar panel loan is progressing. - Some actions necessary to progress further. - Structural survey, electrical survey, elevation drawings and planning. Offer letter of loan, however £3000-£5000 needs to be committed prior to receiving the information. - Board agreed to the spending. - OCC – other budgets potentially available for future sustainability upgrades. <p>Governors noted the successful hard work and progress that has been made on this project.</p>
10	<p>Any Other Urgent Business</p> <p>CONFIDENTIAL ITEM: Headteacher’s Salary</p>
11	<p>Date of next meeting – Thursday 25th April 2024 at 8.00pm</p>

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